

Mobile Phones / Electronic Device Policy

INTRODUCTION:

This policy relates to the use of mobile phones and other electronic devices (ie DS, iPods, MP3 players, iPhones, iPads, BlackBerrys, Smart Phones etc).

The policy applies to all school personnel and visitors and is based on a set of values shared by teaching staff and Governing Council.

Our core business at Hawthorndene Primary School is to promote and support teaching and learning in an environment free from unnecessary distractions or disruption.

We are concerned about all articles or devices brought into the classroom that create a disruption to valuable learning time. To avoid confiscation of electronic devices parents are requested to help at home by advising your child on what they should or shouldn't bring to school.

STUDENTS

Reception to Year 7 students are not permitted to use a mobile phone while at school.

If students are required for safety reasons to have a mobile phone then it must be handed in at the front office before school and collected after school.

Students remain responsible for all their personal effects while at school. When students enter the school grounds, **the school takes no responsibility** for either mobile phones or electronic devices.

Parent contact with students can be made directly on fixed landline phones and messages accessed through the front office.

STAFF

Teaching and support staff have access to a school mobile phone when required for yard duty, camps and excursions.

All users of personal mobile phones are to switch their phones to mute or discreet when in public areas, including meetings, interviews and classrooms.

Both incoming and outgoing calls are strongly discouraged on personal mobiles during class teaching and learning periods.

PARENTS, VISITORS AND CONTRACTORS

All users are to switch their phones to mute or discreet when in public areas, including meetings, interviews and classrooms.

All parents and visitors are requested to take and make mobile calls outside teaching and learning areas.

Exemptions from the expectations of this policy can only be approved by the Principal and then only in exceptional circumstances.

Reviewed 2018