



# Hawthorndene Primary School

*"Challenging and inspiring students to connect and contribute to their world."*

## Rationale

To promote HPS community participation in school sporting competitions.

## Aim

Provide opportunity for students to develop skills, increase self-esteem, have fun and make new friendships through a range of sporting experience.

## Engage

### Our Actions

All students, parents and staff at HPS, who are associated with school sports, are expected to support this policy. Sports Coordinators should ensure that all coaches, managers, and parents with students involved in school sport are aware of and understand this policy. HPS relies on volunteers from the school community to coordinate, coach, manage and support teams.

## Responsibilities

### Sports Committee

- The Sports Committee is a sub-committee of the Governing Council and advises council on matters related to school sport. Sports Committee is comprised of Principal/DP or delegate, Governing Council Rep and parent coordinators of each sport.
- Attend regular meetings held once a term

### Coordinators

- Collect and collate registration forms.
- Conduct a process for nomination and placement of students into teams.
- Provide team lists and coaches' details to Deputy Principal.
- Provide list of all registered players to Business Manager for invoicing at the start of each playing season.
- Communicate with coaches on a regular basis.
- Liaise with appropriate sporting associations for registration of teams, rosters etc.
- Identify appropriate volunteer coaches, or paid coaches where necessary.
- Circulate fixtures and coach information to players.
- Roster teams to a practice location and time if required.
- Advise Deputy Principal and Business Manager of equipment needs.

- Manage sports team uniform allocation and collection.
- Forward any brief newsletter articles.
- Report grievances and breaches of the codes raised from teams to Deputy Principal/Principal.

### *School Sport SA Coordinator*

- Coordinate *School Sport SA* representation and selection for supported events, as a part of the Southern Heights District. Sponsored events may differ from year to year dependent on participation dates and student numbers.
- Publish a calendar of events supported by the school to the HPS community via the school newsletter/Skoolbag.
- Ensure the release of information about *School Sport SA* events in a timely manner, giving students reasonable time and expectations for preparation.
- Consult with coaches of relevant teams if applicable.
- Organise permission forms and transportation ( if applicable) to *School Sport SA* events that are supported by the school.
- Communicate the Transportation Guildelines to parents/volunteers.

### Team Managers (when applicable)

- Appointed by coach to assist with team organisation.
- Forward any brief newsletter articles.
- Keep medical and contact information at games.
- Advise on equipment needs.

### Coaches

- Maintain a basic duty of care during practices, ensuring all players are collected at the end of the session.
- Keep names, parent contact information and medical information for all players.
- If a child is absent from after school training with no notification, coaches are to contact the front office to follow up the child's whereabouts.
- Manage practice sessions and decide when to cancel.
- If cancelling practices or matches in extreme or inclement weather give reasonable notice to parents. If practice is immediately after school and a parent cannot be contacted the child may be booked into OSHC by front office staff.
- Ensure that equipment and facilities are safe for players to use.
- Ensure that a basic first aid kit is available
- Remove any player with open wounds from the game or practice to receive treatment.
- Call an ambulance in the absence of a parent in the event of serious injury or illness
- Follow the advice of a doctor in determining when an injured player is ready

- to play again.
- The scheduling and length of practice times and competitions should take into consideration the maturity level of the children.
  - Provide advice to School Sports Coordinator about SAPSASA selection when applicable.
  - Report unresolved problems or grievances to Sports Coordinator.
  - Roster players to create fair playing time or to notify when a player is rostered 'in turn' to not play.
  - Be reasonable in your demands on the young players' time energy and enthusiasm. Remember that they have other interests.
  - Teach players the rules of the game.
  - Group players according to age, height, skill and physical maturity whenever possible.
  - Encourage all players to have fun and enjoy, winning is only part of it.
  - Model appropriate behaviour.
  - Develop team respect for the ability of opponents, as well as for the judgement of umpires and opposing coaches.
  - Remember that children need a coach they can respect. Be generous with your praise when it is deserved and set a good example.
  - Make a personal commitment to keep yourself informed on sound coaching principles and the principles of growth and development of children.

## Players

- Play for the FUN of the game
- Play fairly, safely and by the rules
- Respect your coach, team-mates, umpires and opponents
- Abide by all umpires' decisions – during a game no discussion is to take place between players and umpires
- Practice positive and respectful behaviour, inappropriate behaviour is not tolerated and you will be asked to sit out.
- Treat all players how you would like to be treated.
- Display good sportsmanship and encourage others.
- Players who **significantly** breach school behaviour codes during matches or practices will be referred to the Principal/Deputy Principal and will receive the following consequences:

1<sup>st</sup> breach – one match exclusion

2<sup>nd</sup> breach - three match exclusion

3<sup>rd</sup> breach - remainder of season

Players cannot attend any practices or matches for any sport during exclusion

## Parents

- School Sport is an after-hours activity and therefore the ultimate duty of care lies with the parent.
- Encourage playing by the rules, respecting others and playing for enjoyment.
- Respect the coaches and umpire's judgements.
- Support all efforts to remove physical and verbal abuse from all sporting activities
- Help your child work towards skill improvement and good sportsmanship.
- Reinforce good sportsmanship at all times
- Model appropriate behaviour when at practices and games.
- Look for opportunities to assist the players, coaches and team managers.
- Drop off and collect your child from practices and games at the appropriate time.
- Ensure your child wears safe and sun-smart clothing.
- Care for and return washed uniforms promptly at the end of the season.
- Pay fees promptly when invoiced.

## Registration

- All students intending to register for a school sport must complete the registration form prior to the start of the season.
- Summer Sports are generally considered to be term 1 and 4 and winter sports are terms 2 and 3. Players are required to commit to participating both terms.
- An information will provide details of the sport, the levels of competition, venues and the subscription fees required.
- Late nominations will be accepted, but will be placed onto a waiting list. These players will only be invited to join the team if there are vacancies. (An exception will be made for students new to the school to be able to join at any time)
- All registered players will be invoiced for the fees. Non-payment of fees will result in the child's exclusion from playing until fees are paid.
- Player details, parent consent, contacts and medical information will be requested as part of the registration process.

## Uniform and Equipment

- Team uniforms are endorsed by the Sports Committee and all players should wear the school sports code with pride.
- Care for and return washed uniforms promptly at the end of the season.
- If a school sports uniform is not returned at the end of the season the school may choose to invoice the family for the cost of a replacement uniform.
- Team equipment is issued to coaches or managers at the start of the season and remains with them until the season is completed. Coaches should request the replacement of items via the coordinator.
- Players are expected to wear the protective equipment required for the sport that they are playing.

## Grievance Process

1. Concerns related to players or parents should be raised with the coach or manager at an appropriate time.
2. Concerns related to the coach or manager should be raised with the coordinator at an appropriate time.
3. Unresolved concerns should be addressed to the Principal/Deputy Principal in writing via email.
4. If necessary, the Sports Committee will meet to resolve the grievance with relevant parties.

## Trophies and Awards

- Coaches, supported by their parent group, may acknowledge the team by providing a medallion or trophy to each player. This must be directly funded through parent contribution and endorsed by the Sports Committee.
- Awards, trophies or medallions are to be identical for all members of the team.
- Some sports choose to bring all teams from the season together for a joint celebration. This should be coordinated by the sports coordinator for each sport and should be organised in consultation with coaches and with sufficient notice.

## Gym Usage

- Teams that use the gym may only access the main part of the building.
- Teams are not to use the PE equipment stored in the gym store rooms for after schools sports.
- Bookings must be made via the front office.